

# Co Op TRACK REGISTRATION FORM

2018-19

One registration form (two pages) per student.

## SECTION A:

Student Name: \_\_\_\_\_ Age/Grade (as of 9/1/18): \_\_\_\_\_yrs/\_\_\_\_th

Parents' Names: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Family E-mail^: \_\_\_\_\_ Student E-mail^: \_\_\_\_\_

^See SECTION E #5 for details concerning emails

## SECTION B:

<u>ULA Courses</u>	<u>fees*</u>
Algebra 1	150 _____
Biology	190 _____
Business Writing	75 _____
Cartography & Map Interpretation	75 _____
Chemistry	210 _____
Drawing	70 _____
English Lit Overview 7-9th grades	80 _____
English Lit Overview 10-12th grades	80 _____
Geography	60 _____
Geometry	150 _____
Grammar & Essay Writing	75 _____
Intro to Architecture	75 _____
Intro to Electronics & Magnets	75 _____
Intro to Meteorology	75 _____
Intro to Teaching	75 _____
Literature Magazine Publishing	120 _____
Physical Science	140 _____
Physics	160 _____
Pre-Calculus	190 _____
SAT/PSAT Prep Course	74 _____
Spanish 1	130 _____
Spanish 2	130 _____
Studio Art	85 _____
Watercolor Perspective	85 _____
World History	150 _____
(circle one) Fall or Spring only	75 _____

<u>ULB Courses</u>	<u>fees**</u>
Basketball	0 _____
Beginning Sewing	0 _____
C.S. Lewis Book Talk	0 _____
Fund of Anatomy & Physiology	0 _____
Intro to American Sign Language	0 _____
Musical Theater 7-9th gr	30 _____
Paper Projects	0 _____
Safety	0 _____
Surviving the Hunger Games	0 _____
Theater Arts 10-12th gr	30 _____
Volleyball	0 _____
Volleyball Advanced	0 _____
Woodcarving 12:30 OR 1:35	0 _____

**\*\*Co op track Jr and Sr High students receive FIVE free ULB classes/year. If you go above the five free courses the cost is \$60 per course**

\*\*Checks/money orders for ULB courses and fees should be made out to Learning Station and can be combined with Registration Fees for ULA courses. (See below to calculate total.)

Registration fee: (\$10/course from left column ONLY. Maximum of \$60 per family)

Number of ULA courses \_\_\_\_\_ x \$10: \_\_\_\_\_  
 ULB course fees (above column) ) + \_\_\_\_\_  
 CHALC membership + \_\_\_\_\_pd w/coop fee  
 TOTAL payable to Learning Station: = \_\_\_\_\_

+ If you are a member in at least one other CHALC member support group, watch Scrawls for the form to submit for a \$15 refund.

Return all checks/money orders and registration form(s) to Jen Hahn or send to 1748 Old Line Road, Manheim, PA 17545 in accordance with registration date guidelines found on the UL web site.

\*ULA class fees require one check/money order per teacher made payable to teacher (listed with class description) and submitted with this form. Registration fees payable to Learning Station can be totaled in right hand column.

# see directions in class description for paying for this course

**SECTION C:  
BACKGROUND CHECK/KIDSAFE CERTIFICATION**

Adults serving as monitors must complete a Kidsafe application. A link to the application will be sent to all new members. All monitors are expected to read the Kidsafe policy and honor it. Monitors do not have “direct volunteer contact” with children as defined in § 6303 of the PA Code, therefore, they do not need to submit copies of state or federal background clearances.

**SECTION D:**

Would you be interested in paying a “**Monitor Opt Out Fee**”? Please check the box that applies to you, but DO NOT SEND A CHECK AT THIS TIME. Details will be worked out over the summer.

\_\_\_\_\_ I would like to pay the \$20 fee (\$10 for each additional class) to opt out of monitoring.

\_\_\_\_\_ I am interested in fulfilling only my own monitoring responsibilities.

*This year things are going to be structured such that volunteers to monitor extra are not needed.*

**SECTION E:**

**Registration will not be accepted unless form is signed by a parent and student.**

The following Upper Level guidelines have been instituted in an effort to make all classes run smoothly and to be profitable for all students.

1. Students will complete and turn in homework assignments on time. The student is responsible for contacting the teacher and getting missed homework assignments. Two warnings will be given, but if a third offense occurs, the student may be dropped from the class with the potential for termination of Upper Level membership. Termination of Upper Level membership can also stem from inappropriate conduct. Every reasonable attempt will be made to resolve the issue before termination is required. No refund will be made.
2. Students may not wander in the building. If not in a class, students may use the study hall room.
3. Students and parents agree to have a cooperative spirit. Having someone else be the primary teacher not only takes the burden off parents, but it also allows the student to learn how to adjust to the requirements of another teacher. By registering for an Upper Level class, parents have given the responsibility and authority of instructing their child to the teacher. It is important that parents sit back and allow the teachers set the assignments, due dates, and consequences without undue interference. UL teachers very much want to work with students and their families to help each student reach their highest potential. If you or your student is struggling with an assignment or aspect of the class, please be in communication with them. The teachers want to work with your student but need to know what the situation is before they can assess how they might be of assistance.
4. Parents and students are expected to abide by any special expectation, instruction, direction, or policy that a teacher may provide.
5. Email addresses will only be available to UL families and teachers. If a student email is not provided, it is the responsibility of the parent to give teacher correspondences to the student. No excuses will be accepted for students not having the necessary information/assignments because a parent did not give it to them.
6. By signing below I am acknowledging that I have read the policies as outlined on the UpperLevelClasses.com web site and am agreeing to follow them.

\_\_\_\_\_/\_\_\_\_/18  
Signature & Date of Student

\_\_\_\_\_/\_\_\_\_/18  
Signature & Date of Parent

{Before submitting registration form, please double check that each section is filled out.}